

**AUTHORIZATION FOR USE AND
DISCLOSURE OF HEALTH INFORMATION**

Patient Name: _____ DOB: _____ MRN: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email (optional): _____

Type of Access Requested:

- Paper Copy CD My Health Online Inspection Only Email (encrypted)
 Email (**not** encrypted) (*Note: If you would like us to send information over email not encrypted, this increases the risk that information could be read by an unauthorized third party*). Other (must be agreed upon by patient and provider): _____

Delivery Method Requested: Mail Email Fax Pick-Up (If applicable)
 My Health Online Portal

Purpose of Requested Use or Disclosure:

- Continuity of Care – Appointment Date with Physician: ____/____/_____
 Patient Insurance Other: _____

Authorization

I hereby authorize:

 (Name of hospital, physician, healthcare provider)

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

To release my health information to: Self (same address as above), **OR**

 (Name of individual, organization, medical provider)

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

Information to be disclosed:

- | | | |
|---|--|--|
| <input type="checkbox"/> Complete Medical Record | <input type="checkbox"/> History and Physical | <input type="checkbox"/> Laboratory Test(s) |
| <input type="checkbox"/> Outpatient Clinic Records | <input type="checkbox"/> Consultation | <input type="checkbox"/> Radiology Report(s) |
| <input type="checkbox"/> Pertinent Information
(Hospital Only) | <input type="checkbox"/> Operative Report | <input type="checkbox"/> Radiology Images: |
| | <input type="checkbox"/> Discharge Summary | <input type="checkbox"/> X-ray |
| <input type="checkbox"/> Home Health and
Hospice Record | <input type="checkbox"/> Emergency
Physician Report | <input type="checkbox"/> Ultrasound |
| | | <input type="checkbox"/> CT <input type="checkbox"/> MRI |
| <input type="checkbox"/> Other: _____ | | <input type="checkbox"/> Mammography |

Specify date(s) of service for records requested: _____

I specifically authorize release of the following information:

- HIV test results____ (initial) Substance abuse____ (initial)
- Mental Health____ (initial) Genetic testing____ (initial)

EXPIRATION: This authorization shall become effective immediately and shall remain in effect for one year from the date signed unless a different date is specified here:

RESTRICTIONS: California law prohibits the recipient from making further disclosure of your health information unless the recipient obtains another authorization from you or unless the disclosure is required or permitted by law. This protection does not extend to recipients outside the state of California.

YOUR RIGHTS:

- I may refuse to sign this authorization and my refusal will not affect my ability to obtain treatment or payment.
- I may revoke this authorization at any time. My revocation must be in writing, signed by me or on my behalf, and delivered to this address:

For Sutter Hospitals:	Palo Alto	Sutter East Bay Medical	Sutter Gould Medical	Sutter Pacific Medical	Sutter Medical
Sutter Shared Services	Medical Foundation	Foundation	Foundation	Foundation	Foundation
Attn: HIM Director	Attn: HIM Director	Attn: HIM Director	Attn: HIM Director	Attn: HIM Director	Attn: HIM Director
PO Box 619091	795 El Camino Real	3687 Mt. Diablo Blvd #200	600 Coffee Road	3700 California St #1570	1014 N. Market Blvd #10
Roseville, CA 95661	Palo Alto, CA 94301	Lafayette, CA 94549	Modesto, CA 95350	San Francisco, CA 94118	Sacramento, CA 95834

- My revocation will be effective upon receipt, but will have no impact on uses or disclosures made while my authorization was valid.
- I have a right to receive a copy of this authorization (required if authorization is requested for the provider’s use or disclosure of health information).
- I may inspect and obtain a copy of the health information of which I am authorizing the use or disclosure.

If this box is checked the facility listed above will receive compensation for the use or disclosure of my health information.

SIGNATURE: _____ Date: _____ Time: _____
(Patient/Legal Representative)

If signed by other than patient, print name and relationship:
Name: _____ Relationship: _____

There may be fees incurred for this service.

Office Use Only Identification verified by (name): _____
Verified by (method): Photo ID Matching Signature Other _____

Please mail or fax a copy of this Authorization form to the address or fax number selected from the drop down list on the reverse side of this form.